



ST. CHARLES PARISH

GRANTS OFFICE

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V.J. ST. PIERRE, JR.
PARISH PRESIDENT

HOLLY L. FONSECA, MBA
GRANTS OFFICER

TO: V.J. St. Pierre, Jr., Parish President

FROM: Holly Fonseca, MBA, Grants Officer

SUBJECT: 2012 Annual Report

The Grants Office operated on a final amended budget of \$232,355 in 2012. The department was staffed by two persons the entire year, myself and Carla Chiasson, Grants Specialist II, and Kevin Doherty, Grants Technician, was with the office for nine months.

The mission of the Grants Office is to actively pursue grant funding, as well as manage existing grant agreements for projects and programs for St. Charles Parish. Actively pursuing grant funding involves researching all leads on grant funding for feasibility and applying for and securing grants to help fund Parish projects and programs. Managing existing grant agreements involves ensuring that the Parish adheres to grant agreements by monitoring the status of the project or program, working closely with the department personnel involved with the project or program, completing status reports, submitting requests for reimbursement, as well as completing other reports necessary to close-out the grant following the completion of the project or program.

During 2008-2012, the Grants Office secured a total of \$60.5M in grant funding. Of the \$60.5M total, \$47.3M was secured competitively, \$11M was allocated to the Parish, and \$2.2 was appropriated to the Parish.

St. Charles Parish was awarded the following grants and allocated funding totaling \$9,965,316.83 in 2012:

- \$142,800 Community Water Enrichment Fund grant to fund the LA 18 Cast Iron Water Main Replacement project;
- \$800,000 grant through the Louisiana Community Development Block Grant program for the Sewer Improvements in Luling and Boutte;

- \$185,850 in funding from the Federal Highway Administration (FHWA), and the Department of Transportation (DOTD) in partnership with the Regional Planning Commission (RPC) for the LA 52 Road Widening Stage 1 Environmental Assessment;
- \$27,101 in additional funding from Federal Emergency Management Agency's (FEMA) Hazard Mitigation Grant Program for the East and West Bank Water Treatment Plants Shutters project;
- \$930,916.99 through the Fish and Wildlife Service's (FWS) Coastal Impact Assistance Program (CIAP) for the East LaBranche Shoreline Protection project;
- \$1,000 Entergy Open Grant funding for the 2012 Babe Ruth Softball Tournament;
- \$10,000 Dow Community Gives funding for the West Bank Bridge Park Drainage Improvements;
- \$3,600,000 through FWS/CIAP for the West LaBranche Shoreline Protection Project;
- \$828,733 through the DOTD Statewide Flood Control Program for the West Bank Hurricane Protection Levee in Willowridge;
- \$100,000 through the DOTD Statewide Flood Control Program for the Willowridge Pump Station;
- \$164,790.31 in additional funding from the Energy Efficiency and Conservation Block Grant Program (EECBG) for the Courthouse HVAC Equipment Retrofit;
- \$289,487 in Hazard Mitigation Grant Program funding for the Mimosa Ave. Culvert Improvement project;
- \$90,250 in funding from the Department of Transportation and DOTD's Local Technical Assistance Program (LTAP) for Portable Message Boards and Associated Equipment;
- \$960,191 in funding through FEMA and the Lower Mississippi River Portwide Strategic Security Council for the Emergency Operations Center Communications Tower;
- \$200,000 from the National Park Service Land and Water Conservation Fund through the Louisiana Office of State Parks for the Rathborne Park Improvements - Phase II;
- \$708,636.75 through FEMA's Flood Mitigation Assistance Program for the Coronado Park Drainage Improvements;
- \$160,749.98 through FEMA's Pre-Disaster Mitigation Program for the Public Works and Wastewater Office Wind Retrofit;
- \$755,032.50 through FEMA's Severe Repetitive Loss Program for the SRL Elevation Project to elevate four (4) properties, and;
- \$9,788.30 in additional funding from the FHWA/DOTD Transportation Enhancement Program for the West Bank Multi-Use Path Phase II Project (Elm Street to Davis Drive).

Of the total amount of grants St. Charles Parish was awarded in 2012, \$9.4M was competitive funding secured by the Grants Office.

Not included in the aforementioned awards is grant funding the Grants Office secures through FEMA's Public Assistance Program for Presidentially Declared Disasters. Approximately \$5.3

million Hurricane Isaac related expenditures have been submitted to FEMA which will be reimbursed at 75%, or \$3.98 million.

Additionally, the Grants Office applied for and is awaiting the approval of \$20,446,986.68 in funding. An application for funding for improvements to drainage in Mimosa Park was submitted through the FEMA FY 2011 Pre-Disaster Mitigation Program in the amount of \$558,825 and is under review. Two applications were submitted to the Department of Transportation and Development's Statewide Flood Control Program; one in the amount of \$4,822,984 for funding of the Willowridge portion of the West Bank Hurricane Protection Levee and one in the amount of \$5,695,450 for funding to construct the Willowridge Pump Station. Another application was submitted to Facility Planning & Control for Capital Outlay funding in the amount of \$4,000,000 for improvements to the West Bank Hurricane Protection Levee. A grant application was submitted to Entergy Open Grants for \$50,000 to construct an Education Support Center at the Wetland Watchers Park. An application for \$4,062,429 was submitted to FEMA for funding through the FY 2012 Repetitive Flood Claim Program to elevate 27 properties designated as Repetitive Loss properties in the parish. The application is currently under review. An application was submitted to the FY12-13 Local Government Assistance Program for \$145,560 to construct a security entrance at the courthouse. Lastly, an application was submitted to the Louisiana Department of Wildlife and Fisheries - Sport Fish Restoration Fund (Wallop Breaux) program in the amount of \$1,111,738.68 for the construction of the first phase of a boat launch in Des Allemands.

Projects funded with grant monies that were completed in 2012 were the Babe Ruth Softball Tournament, the West Bank Bridge Park Drainage Improvement project, the 80 Arpent Bar Screen Cleaner and Capacity Improvement project, the #10 Canal and Willowdale Boulevard Culvert Improvement projects, the LA 631 Water Main Replacement project, the construction of the Animal Shelter, the Courthouse HVAC Retrofit project, the Beautification and Par Boundary Signage project and the HMGP Elevations program.

In addition to the grants awarded, grant applications under review, and projects completed with grant funding in 2012, there are several grants managed by the Grants Office for Parish programs that are ongoing and projects that are in design or under construction. The Grants Office will continue to manage these grants to help ensure successful completion of the programs and projects. The Grants Office will also continue to seek grant funding opportunities for future Parish projects and programs.

I also serve as the Project Manager over the construction of the \$10.5M, 30,000 sq. ft., Edward A. Dufrense Community Center. The facility is currently under construction with a target completion date of July 6, 2013.

As a final note, the Grants Office offers limited assistance to those in the community interested in applying for grants for private businesses, non-profits or individuals. While the office cannot prepare applications for non-governmental entities, it can offer information on available funding. Those requesting help for personal needs are referred to the Department of Community Services, which administers federally funded programs to assist those meeting certain eligibility requirements.